



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution	SRI PADMAVATHI WOMEN'S DEGREE COLLEGE
Name of the head of the Institution	DR. P.GNANA KUMARI
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0877-2264601
Mobile no.	9963299969
Registered Email	ttdspwdc@gmail.com
Alternate Email	umashastri1310@gmail.com
Address	186, L.S Nagar, Tirupati
City/Town	Tirupati
State/UT	Andhra Pradesh
Pincode	517502

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	private
Name of the IQAC co-ordinator/Director	Dr. K.Uma Rani
Phone no/Alternate Phone no.	08772264601
Mobile no.	9963299969
Registered Email	ttdspwdc@gmail.com
Alternate Email	umashastri1310@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://spwdc.tirumala.org/Documents/AQAR/AQAR-2015-2016.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://spwdc.tirumala.org/Documents/AcademicYears/Academic_Calender_2015-2016.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	81.60	2006	07-Feb-2006	08-Feb-2012

6. Date of Establishment of IQAC	22-Jul-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
A Session on significance of Research Methodology	17-Mar-2017 1	150

Implementation of Academic Audit	09-Mar-2016 1	0
Awareness program Quality Education to the faculty through ICT	22-Oct-2015 1	150
Programme on Industry Institute Interaction Cell	12-Sep-2015 1	120
Orientation class to 1st year students	22-Aug-2015 1	900
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? One week program on preplacement training to IIIYear B.Sc students ? Skill Enhancement program for III Year B.Sc students ? Technical Training program for III Year B.Sc B.Com students ? Feedback on curriculum and academic environment and other related aspects collected, analyzed and reported to Head of the Institution with recommendations for initiation of appropriate activities/measures at various levels. ? Landscaping the campus, development and maintenance of botanical garden.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
AAA Audit	Since Administrative and Academic Audit emphasizes on continuous improvement to have a quality oriented academic, a strong administrative background is mandatory.
Student and Parent Orientation Program	Student and Parent Orientation Program outcomes were, To orient parents and induct students into the curriculum and culture of the Institution. Creating awareness about facilities and functioning. Providing them with various choices with respect to diverse clubs and extracurricular activities.
Internal NAAC Audit	Internal NAAC Audit outcomes were Assurance of Quality in Education, Timely Updating and Maintenance of NAAC related data, Checks and Balances for ethical practices.
Faculty Development Program	Faculty Development Program outcomes were keeping faculty abreast with the latest in academia, Conducive learning environment through team building, Providing an avenue for improvement.
Student Seminar	The outcomes achieved through student Seminar were, firstly development in research aptitude among students. Secondly Facilitation of research culture.
Faculty Publication of research papers	To encourage faculty members to publish more research papers in National/International journals. Faculty members are motivated to publish more number of papers. The outcome was a substantial increase in the empirical research.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2015
Date of Submission	10-Jun-2015
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	HRMAPS, ERP,RMS, EOFFICE, EBills, TC CC software, Online Admission Management System, Online scholarship system(AP ePASS scholarship) for their fee reimbursement and scholarship to the students through Jnanabhoomiwebsite,Uploading the Applications for admission into the University examinations through S.V.University portal and the evaluation results vice versa.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• The college believes in adopting a holistic approach towards the effective delivery of the curriculum through a structured and transparent process. From the design, planning and implementation there's a methodical approach in the effective completion of the curriculum. All the departments follow the curriculum designed and prescribed by the S V University, Tirupati. The parent university updates the syllabus periodically for UG and PG Courses. All the courses are offered in semester mode. • There is a strict adherence to the time-table and course plan. The time table is formulated so as to finish the stipulated hours needed towards each subject. • The Course Plan involves and encourages the teachers to include various methodologies like ICT, Blended learning, Role - play, Experiential learning, Peer-learning, debates and discussions to ensure effective preparation and delivery of each segment. Through a well-planned Course handout, time table, planner, workload, scheme of evaluation and calendar, an effective curriculum is delivered and documented. • Guest lectures by eminent personalities in the relevant area, workshop, short term projects and industrial visits are also modes of imparting quality education. • The plan infuses co - curricular and extra-curricular activities with academics to meet the objective of the course. There are various centralized clubs (Eco club, etc...). These conduct various activities like discussion, debates, guest lectures which enhance the skills of the students. • The department of English is offered an add-on course for the students. Add-on courses are short-term training program. Add-on courses helping the students to develop skills and experiences. • The institution has a proper mentoring system. Mentoring is a system under which a teacher is assigned to act as an advisor, counselor, or guide to students. The mentor is responsible for

providing support to, and feedback on, the student in her charge. • Remedial classes are extended to the students at regular basis. These classes are aimed at improving the performance of students who are struggling with their academics. • Internal assessment is a crucial part of the instruction process. • College magazines are issued annually which gives a glimpse of the departmental activities. • PTM's are conducted on a regular basis. The meeting between the parents and teachers is aimed to discuss child's progress in the college and address if there are any academic or behavioral issues. • Faculty is encouraged to attend various FDP programs which help them upgrade their knowledge.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Nil	Nil
BCom	Nil	Nil
BSc	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HEP (EMTM), HTP (TM), HEE (EM), EPS (TM), EPP (TM), IPSW (EM), GHPS (TM), MAS (EM), EPSW (TM), HPSA (TM), ASCA	11/06/2015
BCom	General, CA	11/06/2015
BSc	MPC (EM), ZPC (EM), ZBC (TM & EM), MPE (EM), MSCs (EM), MPCs (EM), CBCN (EM), BtZC (EM), H.Sc (EM & TM)	11/06/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Visit to center for mentally challenged run by PASS organization. Hands on training to the students of Psychology to deal with the problems of challenged children (III year Psychology and social work students).	20
BA	Field visits and project on Socio-economic conditions of elderly, Family Counselling Centre, DWACRA groups	50
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The development of any organization heavily depends upon a well functioning feedback system involving all major stakeholders. Online feedback mechanism maximizes the involvement of all stake holders as to give regular reminders if not participated. The institution collects the feedback on curriculum aspects and courses from different stakeholders such as the students, parents, alumni, Faculty and Employers. The college maintains an IQAC as a quality enhancement measure. In supervision of IQAC, various departments and committees like Career Guidance, Anti-Ragging, Psychological counseling Diet counseling and Placement cell etc.... reinforce the curriculum by incorporating updated information and relevant social issues. The college conducts annual Alumni Meet, in which suggestions and feedback are received from Alumni students. Student feedback on Institutional Performance is evaluated based on the following parameters. Overall impact of college on Student life College Office Support ,Security , Overall ambiance / cleanliness of the Campus, Canteen Facility ,Internet Facility (Wi-Fi) Sports Facility, ERP Updates and Class scheduling Assessment, Evaluation and Feedback, Co-Curricular and Extra Curricular Activities is evaluated based on the following parameters. Overall ambiance / infrastructure of the College/ Administrative Office Support and response/ Value added programmes offered/ Field trips and other trips/ Exposure to extracurricular / Inter collegiate activities/ ERP and SMS updates/ Periodicity of PTM's/ Class tests and examination conducted/ Overall / Class Discipline/ Timely updates / notifications given promptly.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HEP (TM)	80	50	47
BA	HEP (EM)	70	60	35
BA	HTP (TM)	20	30	17
BA	HEE (EM)	10	15	9
BA	EPS (TM)	60	36	26
BA	EPP (TM)	10	5	5
BA	IPSW (EM)	10	10	9
BA	GHPS (TM)	20	15	12
BA	EPSW (TM)	10	11	9
BA	HPSA (TM)	50	25	19
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	2625	227	104	24	104

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
104	104	3	3	Nil	10
View File of ICT Tools and resources					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system of SPW Degree College ensures that the students adapt to the dynamic learning environment and lead their ways into highly successful careers. The college has an integrated mentoring system where the faculty acts as a link between the students and the institution to perform the following functions. Class teachers are assigned to monitor and guide students all through the three years. Class teachers coordinate with the parents regarding the progress of the students. Class teachers also keep track of the wards performance. Class teachers communicate with fellow faculty and promote wards at the time of difficulty / opportunity to help them develop further in their areas of interest. The Principal monitors different activities of the assigned Class teachers and the wards. The Principal meet all Class teachers at least once a month for the reviewing of proper implementation of the system, suggest and advise Class teachers whenever necessary. Benefits of a Class teachers-ward system: Enhances the students' confidence and challenges them by setting

higher goals, taking risks and ultimately guiding them to achieve higher levelsof individualrecognition and encouragement. Class teachers provide Psychosocial support at the time of need to the wards.Class teachers act as role models and facilitate leadership by developing the interpersonal skills and helping students thrive in competitive environments. Students get access to a support system during the crucial stages of their academic and intellectual development. Students get an insider's perspective on navigating your career in the right channel. Students get an exposure to diverse academic perspectives, and experiences in various fields. The Class teachers lay the foundation for the students to reach greater heights in their academics and personal lives thereby contributing to lasting personal relationship between the class teacher and wards.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2852	104	1:27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
92	18	36	18	83

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nill
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	242, 218	Even	01/04/2016	30/06/2016
MCom	70	Even	01/04/2016	30/06/2016
BSc	10,18,11,22,24,50,46	Even	01/04/2016	30/06/2016
BCom	25,26	Even	01/04/2016	30/06/2016
BA	40,49,41,58,57,61,84,60,74,92,85	Even	01/04/2016	30/06/2016
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College is affiliated to S V University, is obliged to implement all directives of the University regarding continuous internal evaluation. Thus, internal assessment scheme is as per university rule, has a continuous internal assessment system in which each paper of 100 marks has a component of 25 marks of internal assessment and rest 75 marks are allotted for the final examination of that paper. These 25 marks of internal assessment are designed and bifurcated in such a way that a continuous evaluation of students takes place

throughout the semester. The College adheres to the factor of student attendance in all assessments, which serves as an incentive for regularity and academic discipline. The schedule for Class Tests/Assignments is notified to the students in advance. The schedules announced are strictly adhered to. The Principal monitors the effective implementation of the schedule. The College has a system of Student Feedback, which facilitates effective implementation of evaluation processes. The Post graduate department evaluates the performance and learning curve of every student using different methods. Assignments are presented in form of reports, posters, power point presentations, virtual games and role plays. Activities such as movie analysis, critical-thinking analysis, case studies are given to students. Students visit micro-finance institutions, undertake service internship and organization study (not mandatory by university) and submit reports whilst being guided by mentors. Teachers assign innovative projects to students to build and check their creative skills. Presentations are taken on topics related to the syllabi or even on topics other than the main paper to develop the interest of students. Thus, a continuous internal assessment system works throughout the session to evaluate the students on the basis of their daily performance and growth.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college has a well-defined standard operating procedure to develop the academic teaching plans. The Institutional plan process is ? Preparing standard Academic Calendar every year conforming the academic calendar of the affiliated university and CCE (office of the Commissioner of Collegiate Education). The calendar has the internal evaluation schedule and the tentative schedule of external evaluation. ? The Academic Calendar helps as a source of information and planner for students, faculty, and staff of the college. ? It encompasses all the processes of the college such as, administrative, academic, co-curricular and extracurricular activities. ? Keeping a very strong foundation of the academic delivery, Academic Calendar lays down the college's vision and mission also. ? Strictly following the schedule mentioned in institutional calendar. It has a mechanism to ensure syllabus completion and conduct of CIE within the time frame and accordingly the various measures for improvement in view of semester end examination. ? Schedule for conducting Remedial sessions on weekdays with special time table in zero hours. ? Schedule for organizing field trips for creating an educational environment among the students and for recreation turn into well-developed citizen. ? Maintaining the effectiveness of the process through effective monitoring by the Principal.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.vidyavision.com/results/SVUUG1Sem2016Nov11052020.aspx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
74	BA	HPSA (TM)	18	12	67
60	BA	EPSW (TM)	7	7	100
84	BA	GHPS (TM)	13	10	77
61	BA	IPSW (EM)	8	8	100

57	BA	EPP(TM)	6	6	100
58	BA	EPS(TM)	18	17	94
41	BA	HEE(EM)	4	4	100
49	BA	HTP(TM)	12	12	100
40	BA	HEP(EM)	19	13	68
40	BA	HEP(TM)	33	27	82
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://spwdc.tirumala.org/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Applied Psychology and Spirituality contributing to health, happiness, professions and leadership	Psychology	23/01/2015
Women Empowerment and Economic Development	Commerce	21/02/2015
Women in Mathematics with special reference to Leelavati	Mathematics	07/03/2015

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nill	Nill	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Zoology	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	2	7.44
International	Chemistry	2	0
National	English	1	0
National	Geography	1	3.14
National	Psychology	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Psychology (National)	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	25	Nill	Nill
Presented papers	9	32	Nill	Nill
Resource	1	1	Nill	Nill

persons

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nill	Nill	Nill
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nill	Nill	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
-	Environmental Club	Clean and Green of the Campus Awareness on Pollution and Plastic Free Environment	3	200
-	Department of Physics	Science Exhibition	5	160
-	Department of Physics	Field Visit to Ancient Place Chandragiri Fort,Chittoor Dt	5	100
-	Department of Physics	Field Observation to Radar Center, Gadanki, Chittoor Dt.	5	100
-	Department of Bio-Chemistry	Field Trip to SV Dairy Form	3	10
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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Nil	Nil	Nil	Nil
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Classrooms with LCD facilities	Existing
Laboratories	Existing
Class rooms	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Web Pro Solutions and Accessories	Partially	Nil	2021

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	104	4	1	1	1	13	19	0	0
Added	100	0	0	0	0	0	0	0	0
Total	204	4	1	1	1	13	19	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

660 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

? The entire attendance management software is maintained by Jnanabhumi, Government of Andhra Pradesh. The software provides remote access support during their officeworking time 10 am to 5 pm. This system facilitates the maintenance of student attendance. ? The institution annual maintenance service of UPS and Batteries at all its hostels and college is provided by EDP, TTD. ? Drinking water facility is maintained by Civil Engineering Works, TTD. This ensures that the water is potable and hygienic. This is maintained even in the

hostels. ? To protect our software and data we avail security support from EDP, TTD. ? Health Centre available in the campus maintained by TTD. A doctor is available in the campus everyday from 10.00 Am to 5.00 Pm. She is also available at the central hospital, TTD in case of emergency. ? Facility for Coaching of all Games and Sports like Table Tennis, Shuttle, Tennikoit, Kho-kho, Kabadi, Volley Ball, Cricket, Basket Ball etc is provided by the physical education department of the college and coach from S.V. University is also available. The team practices in the ground every day from 6 am to 8am in the morning and 5.00 pm to 6.30 pm in the evening. ? Tournaments are conducted by Sri Venkateswara University, Tirupati. Many of our college students have represented and are playing for different tournaments that includes district, state and at the national level. ? Electrical work annual maintenance of electrical equipment is managed by TTD management, Tirupati. ? Water tank and sump cleaning services is carried out once in every three months by the water works department, TTD. ? Individual sports like Karate is also encouraged for the self - defense of the girl students. The Basketball court is utilized very well by the team players. ? The College campus has modern infra and convenient amenities that make life easy and fun during college hours for both students and staff, alongside making learning more interesting. Some of the facilities include well ventilated classrooms, recreational areas, hostel facility for girls, indoor and outdoor games, well stocked library and medical facilities. ? The staff rooms are well equipped with work stations for each faculty and comfortable work space with soft boards.

<http://spwdc.tirumala.org>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Endowments prizes	66	104226
Financial Support from Other Sources			
a) National	For hostel inmates towards free meals	2254	29863845
b) International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	01/07/2015	700	Department of English
ICT Computing Skills	01/07/2015	300	Department of Computer Science
Personal Counselling	01/07/2015	65	Students Psychological Counselling Centre, SPW Degree PG College

Yoga and Meditation	01/07/2015	1000	Yoga Center
Soft Skill Development	01/07/2015	200	Department of English
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2015	Career Launcher	138	620	38	20
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Vikas Neem Agency, outsourcing agency for Rising star Mobile Company, Sricity, Andhra Pradesh	500	20	Nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2015	8	B.Com	Commerce	S.V. University, SPMVV, SVIMS, Accord	M.Sc, M.A, M.Com, MBA
2015	23	B.A	HEP (TM), HEP (EM),	S.V. University,	M.Sc, M.A, M.Com, MBA

			HTP(TM), HEE(EM),MAS (EM),EPP(TM) IPSW(EM), GHPS(TM), EPSW(TM), HPSA(TM), ASCA(EM), EPS(TM)	SPMVV, SVIMS, Accord	
2015	14	B.SC	MPC(EM), ZPC(EM), ZBC(TM & EM), MPE(EM), MSCs(EM), MPCs(EM), CB CN(EM), BtZC(EM), H.Sc(EM & TM)	S.V. University, SPMVV, SVIMS, Accord	M.Sc, M.A, M.Com,MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	Nil
Any Other	3
SET	245
SET	425
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Games and sports	Inter collegiate	90
Games and sports	Inter-University Level	10
Games and sports	State Level	36
Games and sports	National	1
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	GOLD	National	1	Nil	Nil	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Sri Padmavathi Women's Degree PG College is dedicated to the ideal of making

better women of its students by imparting good instruction to achieve academic excellence and good values to mould their character and personality. Co-curricular activities are encouraged to ensure comprehensive development of the students and many extra-curricular activities are conducted to ensure their social involvement. The college student council serves to inculcate among students a sense of belonging to the institution and develop in them social responsibility. Student Council is a college-wide organization to promote involvement, ownership, leadership, and stewardship. This group is designed to give students a voice. Students will learn the democratic process, the appropriate ways to affect change, and develop their ability to interact with the adults in our college. Student Council gives students an opportunity to develop leadership by organizing and carrying out college activities and service projects. In addition to planning events that contribute to college spirit and community welfare, the student council is the voice of the student body. They help share student ideas, interests and concerns with the wide community. The function of the student council is based upon parliamentary procedures. Ideas are presented, voted upon and confirmed by the student body president. Any student that is interested in leadership, organizational behavior, event planning are welcomed to become involved. Student Council is to build responsible leaders and promotes the values that represent good character in all students through projects and activities. Student Councils work to:

- promote citizenship
- promote scholarship
- promote leadership
- promote human relations
- promote cultural values

1. SC creates a better sense of responsibility, leadership skills and democratic process and cooperation among students.
2. SC provides students with an environment in which they can actively problem solve.
3. SC serves as an organization in which students and staff may combine ideas and efforts to improve communication between them.
4. SC improves college spirit and take ownership in issues.
5. SC organizes college and community projects.

The purpose of Student Council is to promote pride, spirit, service, and achievement among students of our college. Student Council Members are a part of an elected group of leaders who stand to serve the institution. All Student Council Members:

- Do attend all Student Council meetings, activities, and events.
- Do show respect towards teachers and fellow classmates.
- Do display appropriate behavior at all times.

Student Council Members are in a position of leadership in our college. With the position comes the responsibility of setting examples and being positive role models for others. This responsibility must be taken seriously by all Student Council Members.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

70

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Ambassadors meet held every year in the month of March.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization College has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. Principal Level the Management delegates all the academic and operational decisions based on policy to the Principal in order to fulfill the vision and mission of the college. The Principal formulates common working procedures and entrusts the implementation to the faculty members. Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. They are given authority to conduct industrial tours and to have tied up with industry experts and appointed as coordinator and convener for organizing seminars/workshops/conferences/FDPs. Other units of the college like sports, library, cultural activities etc. have operational autonomy under the guidance of the various committees/cells. Principal monitors academic and administrative system to cater to vision and mission of the college. HOD's of various departments conduct Academic activities of respective programmes. College Examination committee conducts both Internal and University examination activities. Research committee take part in the research activities and motivate the staff and students to take up research projects and research publications. College NSS./NCC/Sports and games/ Placement cell/ Psychological Counseling center/ Diet counseling center/Student Council/Cultural Coordinators look after the various activities concerning their cell. Student grievances redressal committee attends to the redressal of students problems. Anti-ragging committee plays a key role in the prevention and action against ragging cases ,due to which there are no ragging cases in our college. Students are empowered to play an active role as a coordinator of co-curricular, extra-curricular activities and social service activities. The college promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by management of facts, information and objectives.Both students and faculties allowed expressing themselves of any suggestions to improve the excellence in any aspect of the College. The TTD management, Principal, HODs, teaching and non-teaching staff members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, placement, discipline, grievance, counseling, training development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the college. For the various programs to be conducted by the college all the staff members will meet, discuss, share their opinion and plan for the event and form various committees involving students and coordinate with others.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	ADMISSION PROCEDURE FOR UG / PG COURSES Download the application form from the website The Application Form should be filled online. Selected candidates on merit basis and rule of reservation shall be enrolled on payments of the fees as per the "Fee

	<p>Structure" of S V University, Tirupati. All the candidates will have to submit original certificates at the time of admission The admission is subjected to S V University Approval. The outstation candidates will be provided with limited hostel accommodation as per merit and rule of reservation .The boarding and lodging is provided free of cost for the students of BPL category.</p>
Industry Interaction / Collaboration	<p>We have a robust placement cell which collaborates with approximately 10 renowned companies every year and ensures rewarding placement for the students. We also collaborate with eminent people and companies to come and deliver guest lectures on regular basis. Certification programs are organized in collaboration with various professional bodies.</p>
Curriculum Development	<p>College follows S V University, Tirupatiprescribed syllabus and many of the faculty members are on the Board of Studies of S V University, Tirupatiand they contribute towards formulating and revision of syllabus.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Library A well stocked library in the campus catering to diverse need of students and faculty. International Journals, National Journals, Magazines and dailies. Some of the classes are equipped with projectors and are WIFI enabled. Laptops provided to assist teachers in delivering sessions and updating ERPs. College spread across 10 acres with well-ventilated and spacious classrooms, hostel blocks with modern kitchen, and temple in the hostel premises, lots of green spaces, Seminar hall, dedicated sports room, indoor stadium, play grounds,gym center, Laboratories, Staff rooms and well maintained canteen.</p>
Research and Development	<p>Research is an integral part of Institutional development, there are various opportunities provided to facilitate research acumen.Support is provided to Faculties and Students to participate in International Conferences, Seminars, Workshops, Symposiums, and FDPs etc. 2. Attending workshops is encouraged and On Duty attendance is given for attendees. 3 .Student seminar series is also held periodically.</p>

Examination and Evaluation	The college has the Examination Committee which looks after continuous evaluation through periodic weekly tests, assignments, skill development, quiz and pre final exams. The Examination Committee ensures that, S V University pattern is adhered to in setting the question paper and its evaluation. Continuous Internal Assessment is recorded on S V University Portal. Students are given constructive feedback on the test and examination scores are displayed on the department notice board.
Teaching and Learning	The following are the strategies adopted for Teaching and Learning, 1. A well planned course handout for each subject prepared with objectives and learning outcomes. 2. Various innovative pedagogical tools which incorporates latest methods of Teaching and Learning. 3. Value added Programs to enhance and equip students to take on career challenges. 4. Remedial and Backlog classes to cater to the different needs of the students. 5. Projects, Internships, workshops for Advanced learners.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	E Governance in the area of Student Admission and Support Implemented in the following forms, 1.Jnanabhumi portal for Attendance 2. Access to AP government welfare Scholarship Portal for availing various government schemes.National Merit scholarships, endowment scholarships, Inspire scholarships, Merit Scholarships sponsored by private organizations and staff
Finance and Accounts	ERP for salary bills, RMS for student's fee payment and challans, HR maps for salaries of regular staff, e-office for file transfer. Teaching Non-teaching staff: PF, Gratuity, Compensatory Pension Scheme, New Pension Scheme, free medical facility for employees and families. Free education for employees' children in TTD institutions. Medical and educational reimbursement, Loans through employees bank. Provision for LTC.Compassionate appointments for Non-teaching staff

Examination	E - Governance in the area of Examination Implemented in the following forms, 1. Updating of Internal Assessment marks on S V University Portal. 2. Updating of Practical and Project Marks on S V University Portal. 3. Online Generation of hall-ticket for S V University Examinations on the University Portal. 4. Online declaration of Semester results. 5. Online Applying for Re-valuation process. 6. Planning and execution of Semester Examination.
Planning and Development	E - Governance in the area of Planning and Development Implemented in the following forms, Office 365 for Official communication.
Administration	E - Governance in the area of Planning and Development Implemented in the following forms, Office 365 for Official communication.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	Nill	Programme on women health care	17/10/2015	17/10/2015	Nill	1
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
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English	3	10/08/2015	10/08/2015	21
Physical Education	2	02/03/2016	20/03/2016	21
Chemistry	4	27/07/2015	31/07/2015	05
Geography	4	25/11/2015	25/11/2015	01
Geography, Commerce, Physics	2	10/03/2016	10/03/2016	01
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
05	06	06

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution has a strong and robust internal audit and statutory audit carried out annually. Audits are managed by qualified and experienced CA firms appointed by the TTD management. Audit officer, Office of Joint Director of state audit are involved for external audit and M/S Sagar Associates, Vijayawada for internal audit respectively.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
TTD Management	134895593	Salaries, lab equipment and other welfare expenditure
View File		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	1) Dr. S. Sivaprasad Associate Professor Dept. of Zoology SPS Govt. Degree. College(W)

Chittoor 2)Dr.
K. Dayananda
Rao Lecturer in
Chemisrey
PVKNGovt.
Degree College
Chittoor 3)Dr.
G. Krishnai
Govt. Degree
College Puttur

Administrative	Yes	Asst. Audit Officer, O/o Joint Director of State Audit	Yes	M/S. Narasimha Rao Associates, Vijayawada
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>A parent teacher meeting was held on 16th Jan2016 in Rajeswari Murthy Seminar hall for I year B.A., B.Com B.Sc student’s parents. 150 parents were attended the meeting. A feedback is taken from the parents and the abstract is as follows S.No. Area(Parameters) Excellent Very Good Good Satisfactory Not Satisfactory</p> <p>1. Teaching 32 15 20 5 0 2. Discipline 25 24 18 3 0 3. Interaction with staff 16 23 17 6 0 4 Extracurricular Activities 17 16 14 9 1 5 Hostel facilities 19 15 16 7 2</p>
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6.5.3 – Development programmes for support staff (at least three)

<p>1.Drafting skills for official correspondence in English. 2. Physiotherapy awareness Programme. 3. Disaster management programme.</p>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>1. Expansion of E- Governance. 2. Promoting Research Culture, 3. Introduction of Diet Counselling Centre</p>

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Orientation class to 1st year students	22/08/2015	22/08/2015	22/08/2015	900
2015	Programme on Industry Institute Interaction Cell	12/09/2015	12/09/2015	12/09/2015	120
2015	Awareness program on Quality	22/10/2015	22/10/2015	22/10/2015	150

	Education to the faculty through ICT				
2016	Implementation of Academic Audit on 09-03-2016	09/03/2016	09/03/2016	09/03/2016	Nill
2016	A Session on significance of Research Methodology	17/03/2016	17/03/2016	17/03/2016	150
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Yoga day	21/07/2015	21/07/2015	700	Nill
Orientation programme for the I year students.	03/08/2015	04/08/2015	1000	Nill
Breastfeeding awareness programme	03/08/2015	03/08/2015	1300	Nill
Special Orientation programme	29/08/2015	29/08/2015	2200	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>SPW Degree PG College is taking certain specific initiatives to facilitate gender equity and their development and empowerment. Our College is unigender college though it has been taking some Initiatives for the safety and security of the students. The outcome of the specific initiatives is for the promotion of womens development, not only for the students, but also for the faculty, it is necessary to establish equality of opportunity and gender justice, ultimately resulting in the optimum utilization of womens resources. a. Safety and Security 1.In order to maintain safety and security of the students and staff, a committee has been constituted for redress of grievances. 2.Our Internal Compliances committee stays alert all the time to prevent any sexual abuse to words students and female workers in the hostel. We also focus on preventing this kind of harassments by using secret monitory services, which keep a keen eye on the entire campus. 3.The college campus gated and entry is regulated through verification of Identity cards. 4.Girl students are periodically counselled on safety and security by faculty mentors. 5.The institute arranges medical camps for students every year. 6.Selfdefence</p>

training programmes such as Karate, gymnastics, NCC, Women Entrepreneurship Development Program, Indoor games etc are regularly conducted by S.P.W.Degree and PG College. B. Counseling: The major objective of the counseling center is to facilitate Academic, Emotional, Social and cognitive development of the students hence to empower them in their learning and personal development. Other than students, parents and teachers are also getting the benefits from the counselor in order to pave a path to the students inside the campus and in their homes. Here in SPW Degree PG college, we look into the most common reasons because most of the college students are from very remote and rural places they seek counseling both mentally and physically to achieve their goals. Hence the college is taking several steps. 1.Parent- Teacher Counselling in every second Sunday at 2 pm 2.Hostel Counselling 3.Availability of counsellor 4. Health Centre, Availability of counsellor and doctor in campus 5. Counselling by Psychology Dept Diet counselling centre: Diet counselling centre attached to home science department provides services to students and staff to assist in prevention or treatment of nutrition related illness such as diabetes, obesity, anaemia, cardiovascular, hyperlipidemia etc., The students were given awareness regarding the effective dietary management of chronic degenerative diseases such as diabetes mellitus, cardiovascular diseases, renal problems and so on. Also offers guidelines to pregnant and lactating women, preschool children, adolescent girls, weight control groups and different sections of population suffering from malnutrition. A study project was conducted by III CBCN Students "Assessment of obesity among staff members".

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	22
Provision for lift	No	Nil
Ramp/Rails	Yes	22
Rest Rooms	Yes	100
Scribes for examination	Yes	22
Any other similar facility	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook	25/08/2015	The student handbook includes College policies and procedures, General guidelines, examination, list of holidays, list of facilities and

		committees, fee structure and other helpful details. All students and their parents/guardians should review the student handbook carefully as its contents are binding on all students of the College.
Faculty Diary	10/06/2015	The Faculty diary is a document of the day to day activities conducted by the faculty apart from teaching. It includes the yearly academic planning and annual plan. The faculty diary is maintained each year by the faculty and it is submitted to the Principal periodically for monitoring the activities.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhi Jayanthi	02/10/2015	02/10/2015	2000
Human Rights Day	10/12/2015	10/12/2015	2000
Mathematics Day	22/12/2015	22/12/2015	2000
Republic Day Celebration	26/01/2016	26/01/2016	2000
National Science day	28/02/2016	28/02/2016	1500
International Womens Day	08/03/2016	08/03/2016	2000
Babu Jagjeevan Rao Birthday	05/04/2016	05/04/2016	2000
Kargil Diwas	25/07/2015	25/07/2015	2000
Independence Day Celebrations	15/08/2015	15/08/2015	2000
Teachers Day	05/09/2015	05/09/2015	2000
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Solar Panels installed in the corridors for lighting. 2. LED lights in various floors. 3. Cycle day every 45 Days. 4. Rain Water harvesting. 5. Herbal Garden. 6. Botanical naming of plants in campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Objective: The Institute provides its students with a common and challenging

academic foundation before they begin courses that are specific to their fields of study. The teaching at SPWD PG College engages the young minds of its students and encourages them to apply analytical knowledge, think creatively, evaluate critically in addition to inculcating a sense of leadership and enterprise. In fostering the academic growth and development of students the institution has instituted and awarded the endowment prizes annually to the meritorious students in almost all disciplines. These prizes cover both academic and extracurricular activities. These Prizes and awards donated by some of the retired faculty members of the Institution. The interest amount of the fixed deposits by the donors received the disbursement of amount to the selected students according to their merit. The selected students can be identified and verified by the HOD's of individual departments based on their merit according to the donors wish. The practice: To realize this aim of Endowment Prizes- the management of the College, has generated a Fund wherein monetary donations from retired faculty member, are deposited and invested in fixed deposits. The income generated from interest earned on the fixed amount is utilized for disbursement of endowment Prizes among students. The facility is extended to needy, meritorious and differently abled students both in curricular and extracurricular activities. The distinctiveness which the institution has attained on this count can be assessed by the growing amount of monetary contributions being made by retired faculty Members from every succeeding year. Consequently, this facility has enabled many students to pursue further higher studies or take up a career of one's choice. Every year the list of selected meritorious students are also awarded the certificate along with the Prize amount by the Principal. Many of the beneficiaries have been able to continue higher studies despite all odds at home specifically at the financial front. The year 2015-16 endowment prizes are not yet announced because the result is waiting for the students.

Skill Development Programme The objective is to make students aware of the career options available to them after graduating, to develop career orientation in them, to train them in skills and develop the potential to succeed in Competitive examinations and to develop the personality of the student. Another objective is to make Skill Development Programme an opportunity for learning and all round personality development. The free Skill Development Programme facility extends to students in the Institution. The students were lacking the confidence and the skills to take up various competitive examinations due to the inability to join coaching institutes as it would mean extra strain on financial resources. In view of the same the institution took up the onus of providing free training during every semester. The challenge was to develop and inculcate spirit of knowledge and skilful education to the students. The teachers of the Institution were mentoring the students in all aspects. The art of living subject experts in different disciplines were engaged the classes. The classes are held as per a time-schedule prepared before the commencement of the semester. The students are trained for Written Communication skills in English, Personality development, mathematical skills, general intelligence, job oriented competitive examinations like- Banks, Staff Selection Commission, Public Service Commission. The Convenors of the Programme sets a time table for every semester. In every semester the students are trained in all the above aspects. The syllabus was designed module wise in every semester. In final semester job oriented training has been given according to their choice. Once they have been taught they are given practice sheets and the same is checked by the teachers. The students are told about their problem areas and given tips to improve it.

All students getting registered and participated in the Skill Development Programme Classes is highly motivating. Most of the students got placements in campus interviews. Many students got selected for Post-graduation courses.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Defining our Academic Success Excellence Defining our success as an institution requires us to carefully assess our students' shortterm objectives relative to their longterm goals and to provide the right curricula, academic supports, and services to help them achieve these goals. Instead, we aim to have a positive impact in our community and the wider society by producing graduates who exceed average expectations, both in their academic achievements and in what they are able to accomplish after leaving SPWD PG College. A Holistic Approach at SPWD PG College, we focus on the entire student experience, assisting each individual on the journey from prospective student to graduate. We have developed a system to help students navigate their courses and make smart academic choices. We engage them at every point along the academic journey, equipping them with the information they need to make career decisions early so they are driven to succeed in their chosen fields. The college offers several outreach activities to new students, including our new student orientation program. Our first year experience program offers organized events to engage new students as they transition to college. To support current students, we have established a series of program progression benchmarks monitored through academic advising.

Learning is dependent on the pedagogical approaches teachers use in the classroom. Pedagogy refers to the "interactions between teachers, students, and the learning environment and the learning tasks." Effective pedagogy has led to academic achievement, social and emotional development, acquisition of technical skills, and a general ability to contribute to society. The institution has a frequent internal assessment of performance as an integral part of teaching and learning process. As a part of sound educational strategy, Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis throughout the year is in practice.

The performance evaluation of each course has • Internal Assessment and • External Assessment. Internal Assessment: There is one internal test and five assignments for each course. The process for the better performance is • Regular monitoring about the schedules of internal assessments and college academic calendar prepared conforming the university academic calendar. • Remedial Classes for the students for better performance. • Special counseling to the students having poor attendance • Encouraging the students to participate in Sports, NCC and NSS activities enable them to update their subject knowledge through recreation in turn to catch up with their peers. • Giving more assignments at optimum and pertinent. • Counseling on their mistakes recognized in the previous examination. • Continuous evaluation for the courses having practical examination. • Practicing the students about conducting experiments in practical and execution, results etc. Especially in computer science, computer applications, science subjects etc. External Assessment: External examinations of three hours duration will be conducted at the end of every semester for all the theory papers and practical papers. Students should satisfy the eligibility criteria of 75 attendances in each semester to appear for University Examination. Result Analysis is done by the concerned departments after getting the results

Provide the weblink of the institution

<http://spwdc.tirumala.org>

8.Future Plans of Actions for Next Academic Year

Future plan of action of the institution for the next academic year 2016-2017 1. Improvement in ICT enabled infrastructure. 2. Improvement in the placement

opportunities for students. 3. Continuation of efforts towards eco-friendly practices 4. Strengthen Alumni data base 5. Motivate faculty to take up more number of research activities and to publish more number of papers and deferent journals 6. Encourage faculty to get updated their bio-data so as to become members of BOS and Academic Council members of Affiliating university and other Colleges 7. Implement feedback system in true sense for the benefit of all stakeholders- Teacher, Students, Alumni, Parents and Employers.